

Birmingham  
Adult  
Education  
Service

Ofsted  
Good  
Provider



Be ambitious. Be confident. Be employed.

# Adult Education Courses

September to December 2019

0121 303 4318

[www.learnbaes.ac.uk](http://www.learnbaes.ac.uk)

## How to join a course

We want to make sure that your learning experience is the best it can possibly be and that we are able to help you achieve your long-term goals and aspirations.

Therefore, before joining one of our courses we ask you to come in to see us so we can check that the course you are interested in is the right one for you and is at the correct level.

### How to book an appointment

**Step 1** Contact your local centre (see back cover for details) or call the Information Line on **0121 303 4318**

**Step 2** If it is appropriate you will be asked to bring in your highest level English & maths certificates to the appointment. If you have a C.V. it may be helpful to bring that in too.

**Step 3** Attend the appointment to:

- meet a member of staff to discuss the course
- take an assessment to check that the course is the right one for you
- book an appointment for specific careers guidance if you wish
- complete your enrolment

**Step 4** You are good to go and ready for your first lesson.

## How much will it cost?

### Free courses

Provided you meet residency requirements, certain courses are FREE. These include:

- English and maths functional skills
- maths and English GCSE courses are free if you have not previously achieved a grade A-C or 4-9 at GCSE
- IT courses for complete beginners through to level 1 qualifications are free if you have not previously achieved an IT qualification at that level or above

### Concession fee

These course fees are available if you are:

- in receipt of Job Seekers Allowance (JSA)
- are in receipt of Employment Support Allowance Work Related Activity Group (ESA/WRAG)
- in receipt of an income based benefit\* and are actively seeking work or better employment
- employed and earning less than £9.00 per hour (you will need to provide evidence of this)

### Discount fee

Depending on the type of course you wish to join, discount course fees are available if you are:

- in receipt of an income based benefit\*
- dependent on someone in receipt of an income based benefit\*

Please ask a member of staff for further advice.

*\*Universal Credit, Job Seekers Allowance, Employment Support Allowance (WRAG/HRAG) Income Support, Pension Credit (Guarantee Credit), Housing Benefit, Working Tax Credit, Asylum Support.*

### Full fee

If you are not eligible for a Concession or Discount Fee you will have to pay the full course fee and any exam and assessment fees.

## Want help to find the right career for you? Need to create a CV?

Then try out our FREE Careers Coach software at [http://bit.ly/BAES\\_CareersCoach](http://bit.ly/BAES_CareersCoach)

It is simple to use and will help to give you a better idea of the type of work that you are best suited to do. It also gives you up-to-date information about the local jobs market and the types of course you need to do to get a job in a particular employment sector.

You can also create and save your own CV ready for whenever you might need one.

## Aston Learning Centre

99 Whitehead Road, Aston, B6 6EJ

Course Enquiries: **0121 675 5921**

**English, Mathematics and ESOL courses are available here.** This centre runs courses that will help you improve your English or maths skills. Please contact the centre or call **0121 303 4318** to book an assessment.

| Course Title                                      | Day       | Times         | Start    | Finish   | Course Costs |          |            |
|---------------------------------------------------|-----------|---------------|----------|----------|--------------|----------|------------|
|                                                   |           |               |          |          | Full         | Discount | Concession |
| Cake Decorating & Sugarcraft - Entry 3            | Mon       | 09:30 - 12:30 | 09/09/19 | 04/11/19 | £111         | £30      | FREE       |
| IT Skills for Employment - Level 1                | Mon       | 09:30 - 11:30 | 09/09/19 | 10/02/20 | FREE         | FREE     | FREE       |
| Working with Children - Entry 3 Fast Track        | Mon       | 09:30 - 15:00 | 09/09/19 | 16/12/19 | £351         | £30      | FREE       |
| Supporting Teaching & Learning - Level 3          | Mon       | 09:30 - 15:00 | 09/09/19 | 20/07/20 | £1,800       | N/A      | N/A        |
| Cake Decorating & Sugarcraft - Level 1            | Mon       | 09:30 - 12:30 | 11/11/19 | 20/07/20 | £400         | £30      | FREE       |
| Preparing to Work in Adult Care - Level 1 Pathway | Tue       | 09:30 - 15:00 | 10/09/19 | 14/07/20 | £531         | £30      | FREE       |
| Customer Service - Entry 3                        | Tue       | 09:30 - 11:30 | 10/09/19 | 07/01/20 | £167         | £30      | FREE       |
| Maths GCSE                                        | Tue & Thu | 09:30 - 12:00 | 10/09/19 | 04/06/20 | FREE COURSE* |          |            |
| English GCSE                                      | Tue & Thu | 12:30 - 15:00 | 10/09/19 | 21/05/20 | FREE COURSE* |          |            |
| Digital and Computer Skills - Improvers           | Tue       | 12:30 - 14:30 | 10/09/19 | 07/01/20 | FREE         | FREE     | FREE       |
| Maths GCSE                                        | Tue & Thu | 12:30 - 15:00 | 10/09/19 | 04/06/20 | FREE COURSE* |          |            |
| IT Skills for Employment - Level 1                | Tue       | 15:30 - 17:30 | 10/09/19 | 11/02/20 | FREE         | FREE     | FREE       |
| Sewing Workshop - Beginners                       | Wed       | 09:45 - 12:15 | 25/09/19 | 11/12/19 | £126         | £63      | £63        |
| Digital Marketing - Level 1 Pathway               | Thu       | 09:30 - 12:30 | 12/09/19 | 14/05/20 | £431         | £30      | FREE       |
| Supporting Teaching & Learning - Level 2          | Thu       | 09:30 - 15:00 | 12/09/19 | 16/07/20 | £570         | £30      | FREE       |
| Maths GCSE Fast Track                             | Thu       | 18:00 - 21:00 | 12/09/19 | 04/06/20 | FREE COURSE* |          |            |
| Information, Advice & Guidance - Level 2          | Fri       | 09:30 - 12:30 | 08/11/19 | 14/02/20 | £190         | £30      | FREE       |
| Care Certificate                                  | Sat       | 09:30 - 12:30 | 28/09/19 | 14/12/20 | £580         | £30      | FREE       |
| ECDL - Level 2                                    | Sat       | 09:30 - 12:30 | 14/09/19 | 18/07/20 | £580         | £30      | FREE       |
| ECDL - Level 3                                    | Sat       | 09:30 - 12:30 | 14/09/19 | 18/07/20 | £1,527       | N/A      | N/A        |

\* = These courses are free if you have not previously achieved a grade A-C or 4-9 at GCSE.

## Brasshouse Languages at the Library of Birmingham

Library of Birmingham - 1st floor, Birmingham, B1 2ND

Course Enquiries: **0121 303 0114**

**English, Mathematics and ESOL courses are available here.** This centre runs courses that will help you improve your English or maths skills. Please contact the centre or call **0121 303 4318** to book an assessment.

### Arabic

|                      |     |               |          |          |      |     |     |
|----------------------|-----|---------------|----------|----------|------|-----|-----|
| Beginners            | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £120 | £60 | £60 |
| Beginners            | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £120 | £60 | £60 |
| Improvers - Module 1 | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £120 | £60 | £60 |

### British Sign Language

|                         |     |               |          |          |      |      |      |
|-------------------------|-----|---------------|----------|----------|------|------|------|
| Beginners               | Mon | 10:30 - 12:30 | 23/09/19 | 09/12/19 | £176 | £176 | £176 |
| Beginners               | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £176 | £176 | £176 |
| Improvers - Module 1    | Tue | 16:00 - 18:00 | 24/09/19 | 10/12/19 | £176 | £176 | £176 |
| Improvers - Module 2    | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £176 | £176 | £176 |
| Improvers Plus Module 1 | Wed | 16:00 - 18:00 | 25/09/19 | 11/12/19 | £176 | £176 | £176 |

## Brasshouse Languages at the Library of Birmingham (continued)

### Dutch

| Course Title         | Day | Times         | Start    | Finish   | Course Costs |          |            |
|----------------------|-----|---------------|----------|----------|--------------|----------|------------|
|                      |     |               |          |          | Full         | Discount | Concession |
| Beginners            | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £176         | £176     | £176       |
| Improvers - Module 1 | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £176         | £176     | £176       |

### French

|                                 |     |               |          |          |      |      |      |
|---------------------------------|-----|---------------|----------|----------|------|------|------|
| Beginners                       | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £120 | £60  | £60  |
| Beginners                       | Tue | 10:30 - 12:30 | 24/09/19 | 10/12/19 | £120 | £60  | £60  |
| Beginners                       | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £120 | £60  | £60  |
| Beginners                       | Sat | 10:00 - 12:00 | 28/09/19 | 14/12/19 | £120 | £60  | £60  |
| Beginners Plus - Part 1         | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £120 | £60  | £60  |
| Beginners Plus - Part 2         | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £120 | £60  | £60  |
| Improvers - Module 1            | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £120 | £60  | £60  |
| Improvers - Module 1            | Wed | 12:45 - 14:45 | 25/09/19 | 11/12/19 | £120 | £60  | £60  |
| Improvers Plus - Module 1       | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £120 | £60  | £60  |
| Improvers Plus - Module 1       | Wed | 12:45 - 14:45 | 25/09/19 | 11/12/19 | £120 | £60  | £60  |
| Lower Intermediate 1 - Module 1 | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £120 | £60  | £60  |
| Lower Intermediate 2 - Module 1 | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £120 | £60  | £60  |
| Lower Intermediate 2 - Module 1 | Sat | 10:00 - 12:00 | 28/09/19 | 14/12/19 | £120 | £60  | £60  |
| Intermediate 1                  | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £176 | £176 | £176 |
| Post Intermediate 1             | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £176 | £176 | £176 |
| Post Intermediate 1             | Fri | 10:30 - 12:30 | 27/09/19 | 13/12/19 | £176 | £176 | £176 |
| Post Intermediate 2             | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £176 | £176 | £176 |
| Advanced Conversation & Culture | Mon | 10:30 - 12:30 | 23/09/19 | 09/12/19 | £176 | £176 | £176 |
| Advanced Conversation & Culture | Wed | 10:30 - 12:30 | 25/09/19 | 11/12/19 | £176 | £176 | £176 |
| Advanced Conversation & Culture | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £176 | £176 | £176 |

### German

|                                 |     |               |          |          |      |      |      |
|---------------------------------|-----|---------------|----------|----------|------|------|------|
| Beginners                       | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £120 | £60  | £60  |
| Beginners                       | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £120 | £60  | £60  |
| Beginners                       | Wed | 10:30 - 12:30 | 25/09/19 | 11/12/19 | £120 | £60  | £60  |
| Beginners                       | Sat | 10:00 - 12:00 | 28/09/19 | 14/12/19 | £120 | £60  | £60  |
| Beginners Plus - Part 1         | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £120 | £60  | £60  |
| Improvers - Module 1            | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £120 | £60  | £60  |
| Improvers Plus - Module 1       | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £120 | £60  | £60  |
| Lower Intermediate 1 - Module 1 | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £120 | £60  | £60  |
| Lower Intermediate 2 - Module 1 | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £120 | £60  | £60  |
| Lower Intermediate 2 - Module 1 | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £120 | £60  | £60  |
| Lower Intermediate 2 - Module 2 | Fri | 17:00 - 19:00 | 27/09/19 | 13/12/19 | £120 | £60  | £60  |
| Post Intermediate               | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £176 | £176 | £176 |
| Advanced Conversation & Culture | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £176 | £176 | £176 |
| Advanced Conversation & Culture | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £176 | £176 | £176 |



## Courses to improve your English or maths skills

Whether it's getting a job or enrolling on a higher education course, having the qualifications to show you have the right level of skills has never been more important. The more you learn, the more you can earn.

*Functional Skills courses up to Level 2 are designed to improve literacy or numeracy skills in everyday life and for work. GCSE supports more academic study in further and higher education. For learners speaking English as a second or third language, ESOL courses up to Level 1 aim to improve spoken English, reading and writing skills.*

### How much will it cost?

**English and maths course:** these courses are free to all UK and EU citizens.

**ESOL courses:** ESOL courses are free for people on Job Seekers Allowance or other eligible income based benefits who are doing the course to help gain employment in the future.

For information on our English, maths & ESOL courses please contact the centre. To book your initial assessment please call **0121 303 4318**

## Brasshouse Languages at the Library of Birmingham (continued)

### Greek

| Course Title                    | Day | Times         | Start    | Finish   | Course Costs |          |            |
|---------------------------------|-----|---------------|----------|----------|--------------|----------|------------|
|                                 |     |               |          |          | Full         | Discount | Concession |
| Beginners                       | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £176         | £176     | £176       |
| Improvers - Module 1            | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £176         | £176     | £176       |
| Improvers Plus - Module 1       | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £176         | £176     | £176       |
| Lower Intermediate 2 - Module 2 | Fri | 17:00 - 19:00 | 27/09/19 | 13/12/19 | £176         | £176     | £176       |
| Post Intermediate               | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £176         | £176     | £176       |

### Italian

|                                 |     |               |          |          |      |      |      |
|---------------------------------|-----|---------------|----------|----------|------|------|------|
| Beginners                       | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £120 | £60  | £60  |
| Beginners                       | Wed | 10:30 - 12:30 | 25/09/19 | 11/12/19 | £120 | £60  | £60  |
| Beginners                       | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £120 | £60  | £60  |
| Beginners                       | Sat | 10:00 - 12:00 | 28/09/19 | 14/12/19 | £120 | £60  | £60  |
| Beginners Plus - Part 2         | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £120 | £60  | £60  |
| Improvers - Module 1            | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £120 | £60  | £60  |
| Improvers Plus - Module 1       | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £120 | £60  | £60  |
| Improvers Plus - Module 1       | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £120 | £60  | £60  |
| Lower Intermediate 2 - Module 1 | Mon | 16:00 - 18:00 | 23/09/19 | 09/12/19 | £120 | £60  | £60  |
| Intermediate 1                  | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £176 | £176 | £176 |
| Post Intermediate 1             | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £176 | £176 | £176 |
| Post Intermediate 1             | Thu | 10:30 - 12:30 | 26/09/19 | 12/12/19 | £176 | £176 | £176 |
| Post Intermediate 2             | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £176 | £176 | £176 |
| Post Intermediate 2             | Wed | 13:45 - 15:45 | 25/09/19 | 11/12/19 | £176 | £176 | £176 |
| Advanced Conversation & Culture | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £176 | £176 | £176 |

### Japanese

|                           |     |               |          |          |      |      |      |
|---------------------------|-----|---------------|----------|----------|------|------|------|
| Beginners                 | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £120 | £60  | £60  |
| Beginners                 | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £120 | £60  | £60  |
| Beginners Plus - Part 1   | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £120 | £60  | £60  |
| Beginners Plus - Part 2   | Wed | 10:30 - 12:30 | 25/09/19 | 11/12/19 | £120 | £60  | £60  |
| Beginners Plus - Part 2   | Fri | 17:00 - 19:00 | 27/09/19 | 13/12/19 | £120 | £60  | £60  |
| Improvers - Module 1      | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £120 | £60  | £60  |
| Improvers Plus - Module 1 | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £120 | £60  | £60  |
| Post Intermediate         | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £176 | £176 | £176 |

### Korean

|           |     |               |          |          |      |      |      |
|-----------|-----|---------------|----------|----------|------|------|------|
| Beginners | Fri | 17:00 - 19:00 | 27/09/19 | 13/12/19 | £176 | £176 | £176 |
|-----------|-----|---------------|----------|----------|------|------|------|

### Mandarin

|                           |     |               |          |          |      |      |      |
|---------------------------|-----|---------------|----------|----------|------|------|------|
| Beginners                 | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £120 | £60  | £60  |
| Beginners                 | Thu | 16:00 - 18:00 | 26/09/19 | 12/12/19 | £120 | £60  | £60  |
| Beginners                 | Sat | 10:00 - 12:00 | 28/09/19 | 14/12/19 | £120 | £60  | £60  |
| Beginners Plus - Part 1   | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £120 | £60  | £60  |
| Beginners Plus - Part 2   | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £120 | £60  | £60  |
| Improvers - Module 2      | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £120 | £60  | £60  |
| Improvers Plus - Module 1 | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £120 | £60  | £60  |
| Intermediate              | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £176 | £176 | £176 |
| Advanced Conversation     | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £176 | £176 | £176 |

# We help our learners achieve their goals and aspirations

Our service provides Careers, Education, Information, Advice and Guidance on:

- Choosing the right course at the right level
- Childcare arrangements
- Improving your English, maths and IT skills
- Routes into work and career choices
- CV building and personal statements
- Support with a learning difficulty or disability
- Job searches and interview techniques
- Financial support
- Personal and welfare advice
- Sign-posting to pastoral support
- 'Next Steps' advice when you complete your course, including all progression routes e.g. Higher & Further Education options

To book an appointment for free and impartial Careers, Education, Information, Advice and Guidance

**Email:** [learnerservices@baes.ac.uk](mailto:learnerservices@baes.ac.uk)

**Contact:** **Alison Beacham** Tel: 0121 464 7401 Email: [beachama@baes.ac.uk](mailto:beachama@baes.ac.uk)  
If you attend: *Selly Oak, Trittiford, Stone Hall Centres*

**Ruth Duncombe** Tel: 0121 464 6481 Email: [duncomber@baes.ac.uk](mailto:duncomber@baes.ac.uk)  
If you attend: *John Willmott School, Erdington Adult Education Centre, Saltley Centre or Shard End Learning Centre*

**Salma Ladak** Tel: 0121 464 8643 Email: [ladaks@baes.ac.uk](mailto:ladaks@baes.ac.uk)  
If you attend: *Brasshouse Languages at the Library of Birmingham, The Pump or Aston Centre*

**Raksha Solanki** Tel: 0121 464 8281 Email: [solankir@baes.ac.uk](mailto:solankir@baes.ac.uk)  
If you attend: *Northfield, Quinborne, Sparkhill Centres*

City-wide support on helping you choose the right course or with careers advice is also available from one of our Information, Advice & Guidance Officers:

**Mohammad Mahboob** Tel: 0121 464 8701 Email: [mahboobm@baes.ac.uk](mailto:mahboobm@baes.ac.uk)

**Razia Satti** Tel: 0121 464 1893 Email: [sattir@baes.ac.uk](mailto:sattir@baes.ac.uk)

**Julie Wright** Tel: 0121 303 9766 Email: [wrightj@baes.ac.uk](mailto:wrightj@baes.ac.uk)

**Online:** [www.learnbaes.ac.uk/learner-services/iag-request](http://www.learnbaes.ac.uk/learner-services/iag-request)

**Ask:** Pop in to your local BAES centre

For full information about our range of services and support available go to [www.learnbaes.ac.uk/learner-services/information-advice](http://www.learnbaes.ac.uk/learner-services/information-advice)



## Brasshouse Languages at the Library of Birmingham (continued)

### Norwegian

| Course Title                     | Day | Times         | Start    | Finish   | Course Costs |          |            |
|----------------------------------|-----|---------------|----------|----------|--------------|----------|------------|
|                                  |     |               |          |          | Full         | Discount | Concession |
| Norwegian - Beginners            | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £176         | £176     | £176       |
| Norwegian - Improvers - Module 1 | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £176         | £176     | £176       |

### Persian (Farsi)

|                      |     |               |          |          |      |      |      |
|----------------------|-----|---------------|----------|----------|------|------|------|
| Beginners            | Sat | 10:00 - 12:00 | 28/09/19 | 14/12/19 | £176 | £176 | £176 |
| Improvers - Module 1 | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £176 | £176 | £176 |

### Portuguese

|                           |     |               |          |          |      |      |      |
|---------------------------|-----|---------------|----------|----------|------|------|------|
| Beginners                 | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £176 | £176 | £176 |
| Improvers - Module 1      | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £176 | £176 | £176 |
| Improvers Plus - Module 1 | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £176 | £176 | £176 |

### Russian

|                           |     |               |          |          |      |      |      |
|---------------------------|-----|---------------|----------|----------|------|------|------|
| Beginners                 | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £120 | £60  | £60  |
| Beginners                 | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £120 | £60  | £60  |
| Improvers Plus - Module 1 | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £120 | £60  | £60  |
| Intermediate              | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £176 | £176 | £176 |

## Volunteering with us

# Will you help change a life today?

Share your skills and knowledge with others

Get valuable experience in a teaching environment

Boost your confidence and enrich your C.V.

### Interested in joining our team of volunteers?

You do not need to be teacher trained to be a good volunteer. It's much more important that you are committed to taking on a new challenge and are motivated to help others. We are always looking to recruit more volunteers especially those that help us to reflect the multicultural diversity of the city and those that have the skills and qualifications we need to support our learners across so many subjects.

### To find out more contact our Volunteer Organiser

**Email:** [volunteering@baes.ac.uk](mailto:volunteering@baes.ac.uk)

**Call:** 0121 675 3187

**Visit:** [www.learnbaes.ac.uk/volunteering](http://www.learnbaes.ac.uk/volunteering)

**Help change a life when you volunteer with us**



**Spanish**

| Course Title                    | Day | Times         | Start    | Finish   | Course Costs |          |            |
|---------------------------------|-----|---------------|----------|----------|--------------|----------|------------|
|                                 |     |               |          |          | Full         | Discount | Concession |
| Beginners                       | Tue | 16:00 - 18:00 | 24/09/19 | 10/12/19 | £120         | £60      | £60        |
| Beginners                       | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £120         | £60      | £60        |
| Beginners                       | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £120         | £60      | £60        |
| Beginners                       | Thu | 10:30 - 12:30 | 26/09/19 | 12/12/19 | £120         | £60      | £60        |
| Beginners                       | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £120         | £60      | £60        |
| Beginners                       | Fri | 17:00 - 19:00 | 27/09/19 | 13/12/19 | £120         | £60      | £60        |
| Beginners                       | Sat | 10:00 - 12:00 | 28/09/19 | 14/12/19 | £120         | £60      | £60        |
| Beginners Plus - Part 1         | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £120         | £60      | £60        |
| Beginners Plus - Part 1         | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £120         | £60      | £60        |
| Beginners Plus - Part 1         | Fri | 17:00 - 19:00 | 27/09/19 | 13/12/19 | £120         | £60      | £60        |
| Beginners Plus - Part 2         | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £120         | £60      | £60        |
| Beginners Plus - Part 2         | Thu | 10:30 - 12:30 | 26/09/19 | 12/12/19 | £120         | £60      | £60        |
| Improvers - Module 1            | Wed | 10:30 - 12:30 | 25/09/19 | 11/12/19 | £120         | £60      | £60        |
| Improvers - Module 1            | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £120         | £60      | £60        |
| Improvers - Module 1            | Sat | 10:00 - 12:00 | 28/09/19 | 14/12/19 | £120         | £60      | £60        |
| Improvers - Module 2            | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £120         | £60      | £60        |
| Improvers Plus - Module 1       | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £120         | £60      | £60        |
| Improvers Plus - Module 1       | Wed | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £120         | £60      | £60        |
| Improvers Plus - Module 1       | Thu | 13:30 - 15:30 | 26/09/19 | 12/12/19 | £120         | £60      | £60        |
| Intermediate 1                  | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £176         | £176     | £176       |
| Intermediate 1                  | Wed | 10:30 - 12:30 | 25/09/19 | 11/12/19 | £176         | £176     | £176       |
| Lower Intermediate 1 - Module 1 | Wed | 16:00 - 18:00 | 25/09/19 | 11/12/19 | £120         | £60      | £60        |
| Lower Intermediate 1 - Module 1 | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £120         | £60      | £60        |
| Lower Intermediate 2 - Module 1 | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £120         | £60      | £60        |
| Lower Intermediate 2 - Module 1 | Wed | 10:30 - 12:30 | 25/09/19 | 11/12/19 | £120         | £60      | £60        |
| Lower Intermediate 2 - Module 1 | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £120         | £60      | £60        |
| Post Intermediate 1             | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £176         | £176     | £176       |
| Post Intermediate 1             | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £176         | £176     | £176       |
| Post Intermediate 1             | Sat | 10:00 - 12:00 | 28/09/19 | 14/12/19 | £176         | £176     | £176       |
| Advanced Conversation & Culture | Tue | 10:30 - 12:30 | 24/09/19 | 10/12/19 | £176         | £176     | £176       |
| Advanced Conversation & Culture | Thu | 10:30 - 12:30 | 26/09/19 | 12/12/19 | £176         | £176     | £176       |
| Advanced Conversation & Culture | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £176         | £176     | £176       |

**Swedish**

|           |     |               |          |          |      |      |      |
|-----------|-----|---------------|----------|----------|------|------|------|
| Beginners | Tue | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £176 | £176 | £176 |
|-----------|-----|---------------|----------|----------|------|------|------|

**Turkish**

|           |     |               |          |          |      |      |      |
|-----------|-----|---------------|----------|----------|------|------|------|
| Beginners | Mon | 18:30 - 20:30 | 23/09/19 | 09/12/19 | £176 | £176 | £176 |
|-----------|-----|---------------|----------|----------|------|------|------|

**Welsh**

|           |     |               |          |          |      |     |     |
|-----------|-----|---------------|----------|----------|------|-----|-----|
| Beginners | Thu | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £120 | £60 | £60 |
|-----------|-----|---------------|----------|----------|------|-----|-----|

**Non language courses at Brasshouse Languages**

|                                       |           |               |          |          |              |      |      |
|---------------------------------------|-----------|---------------|----------|----------|--------------|------|------|
| Graphic Design - Level 1              | Mon       | 12:00 - 14:00 | 09/09/19 | 18/05/20 | FREE         | FREE | FREE |
| Graphic Design - Level 1              | Mon       | 17:00 - 19:00 | 09/09/19 | 18/05/20 | FREE         | FREE | FREE |
| Maths GCSE                            | Tue & Thu | 09:30 - 12:00 | 10/09/19 | 04/06/20 | FREE COURSE* |      |      |
| Philosophy: An Introduction           | Tue       | 16:00 - 18:00 | 24/09/19 | 10/12/19 | £80          | £80  | £80  |
| Computer Aided Design (CAD) - Level 1 | Wed       | 18:00 - 20:30 | 11/09/19 | 18/07/20 | FREE         | FREE | FREE |
| Maths GCSE Fast Track                 | Wed       | 17:45 - 20:45 | 11/09/19 | 03/06/20 | FREE COURSE* |      |      |
| English GCSE Fast Track               | Thu       | 18:00 - 21:00 | 12/09/19 | 21/05/20 | FREE COURSE* |      |      |
| English GCSE Fast Track               | Sat       | 09:30 - 12:30 | 14/09/19 | 23/05/20 | FREE COURSE* |      |      |

\* = These courses are free if you have not previously achieved a grade A-C or 4-9 at GCSE.

## Erdington Adult Education Centre

101 Sutton New Road, Erdington, B23 6RE

Course Enquiries: **0121 464 6190**

**English, Mathematics and ESOL courses are available here.** This centre runs courses that will help you improve your English or maths skills. Please contact the centre or call **0121 303 4318** to book an assessment.

| Course Title                                      | Day       | Times         | Start    | Finish   | Course Costs |          |            |
|---------------------------------------------------|-----------|---------------|----------|----------|--------------|----------|------------|
|                                                   |           |               |          |          | Full         | Discount | Concession |
| IT Skills for Employment - Level 1                | Mon       | 10:00 - 12:00 | 09/09/19 | 10/02/20 | FREE         | FREE     | FREE       |
| English GCSE                                      | Mon & Wed | 12:30 - 15:00 | 09/09/19 | 20/05/20 | FREE         | COURSE*  |            |
| Digital and Computer Skills - Beginners           | Mon       | 12:30 - 14:30 | 09/09/19 | 14/10/19 | FREE         | FREE     | FREE       |
| Digital and Computer Skills - Beginners           | Mon       | 12:30 - 14:30 | 04/11/19 | 09/12/19 | FREE         | FREE     | FREE       |
| Cookery - Cake Baking - Beginners                 | Mon       | 13:00 - 15:30 | 23/09/19 | 09/12/19 | £149         | £74      | £74        |
| Cake Decorating & Sugarcraft - Level 2            | Mon       | 18:00 - 21:00 | 09/09/19 | 15/06/20 | £503         | £30      | FREE       |
| Counselling Skills - Level 3                      | Mon       | 18:00 - 21:00 | 09/09/19 | 20/07/20 | £950         | N/A      | N/A        |
| ECDL - Level 1                                    | Mon       | 18:00 - 20:30 | 09/09/19 | 10/02/20 | FREE         | FREE     | FREE       |
| Floristry - Introduction to Floristry Skills      | Tue       | 09:30 - 12:00 | 24/09/19 | 10/12/19 | £126         | £63      | £63        |
| IT Skills for Employment - Level 2                | Tue       | 09:45 - 12:45 | 10/09/19 | 12/05/20 | £431         | £30      | FREE       |
| History - The Stuarts: The beginning of a new era | Tue       | 10:00 - 11:30 | 24/09/19 | 03/12/19 | £120         | £120     | £120       |
| Preparing to Work in Schools - Level 1 FastTrack  | Tue       | 10:00 - 12:00 | 10/09/19 | 21/04/20 | £519         | £30      | FREE       |
| Learning Support (Mentoring) - Level 2            | Tue       | 13:00 - 15:00 | 10/09/19 | 23/06/20 | £342         | £30      | FREE       |
| Art for the Community - Intermediate/Advanced     | Tue       | 13:00 - 15:30 | 24/09/19 | 10/12/19 | £126         | £63      | £63        |
| Local History: Around Erdington                   | Tue       | 13:00 - 15:00 | 24/09/19 | 22/10/19 | £80          | £80      | £80        |
| Business Start Ups - Level 1                      | Tue       | 13:00 - 15:00 | 05/11/19 | 02/06/20 | £241         | £30      | FREE       |
| Counselling Studies - Level 2                     | Tue       | 18:00 - 21:00 | 10/09/19 | 14/07/20 | £640         | £30      | FREE       |
| Computer Aided Design (CAD) - Level 1             | Tue       | 18:00 - 20:30 | 10/09/19 | 17/03/20 | FREE         | FREE     | FREE       |
| Art for the Community - Intermediate/Advanced     | Tue       | 18:30 - 21:00 | 24/09/19 | 10/12/19 | £126         | £63      | £63        |
| Spanish - Beginners                               | Tue       | 18:30 - 20:30 | 24/09/19 | 10/12/19 | £120         | £60      | £60        |
| IT Skills for Employment - Level 2                | Wed       | 09:45 - 12:45 | 11/09/19 | 13/05/20 | £431         | £30      | FREE       |
| Digital Photography - Beginners                   | Wed       | 12:30 - 15:00 | 25/09/19 | 11/12/19 | £126         | £63      | £63        |
| Digital and Computer Skills - Improvers           | Wed       | 13:00 - 15:00 | 11/09/19 | 08/01/20 | FREE         | FREE     | FREE       |
| Jewellery Making - Beginners                      | Wed       | 13:00 - 15:00 | 25/09/19 | 11/12/19 | £99          | £49      | £49        |
| English GCSE Fast Track                           | Wed       | 18:00 - 21:00 | 11/09/19 | 20/05/20 | FREE         | COURSE*  |            |
| ECDL - Level 2                                    | Wed       | 18:00 - 20:30 | 11/09/19 | 01/07/20 | £445         | £30      | FREE       |
| Maths GCSE                                        | Wed       | 18:00 - 21:00 | 09/10/19 | 16/07/20 | FREE         | COURSE*  |            |
| Cookery - Cooking for Survival - Beginners        | Wed       | 18:30 - 21:00 | 25/09/19 | 11/12/19 | £123         | £62      | £62        |
| Upholstery - Intermediate & Advanced              | Wed       | 18:30 - 21:00 | 25/09/19 | 11/12/19 | £126         | £63      | £63        |
| Floristry - Level 2                               | Thu       | 09:30 - 12:30 | 12/09/19 | 11/06/20 | £503         | £30      | FREE       |
| Accounting using (SAGE) - Level 1 Pathway         | Thu       | 09:30 - 12:30 | 12/09/19 | 14/05/20 | £431         | £30      | FREE       |
| Understanding Mental Health - Level 3             | Thu       | 09:30 - 12:30 | 12/09/19 | 16/07/20 | £950         | N/A      | N/A        |
| Upholstery - Intermediate & Advanced              | Thu       | 10:00 - 12:30 | 26/09/19 | 19/12/19 | £126         | £63      | £63        |
| French - Post Intermediate 1                      | Thu       | 10:00 - 12:00 | 26/09/19 | 12/12/19 | £176         | £176     | £176       |
| Floristry - Entry 3 Pathway                       | Thu       | 13:00 - 15:30 | 12/09/19 | 07/11/19 | £111         | £30      | FREE       |
| Creative Writing                                  | Thu       | 13:00 - 15:00 | 03/10/19 | 12/12/19 | £160         | £160     | £160       |
| Floristry - Level 1 Pathway                       | Thu       | 13:00 - 15:30 | 14/11/19 | 23/07/20 | £400         | £30      | FREE       |
| Digital and Computer Skills - Beginners           | Fri       | 09:30 - 11:30 | 13/09/19 | 18/10/19 | FREE         | FREE     | FREE       |
| Digital and Computer Skills - Improvers           | Fri       | 09:30 - 12:30 | 08/11/19 | 07/02/20 | FREE         | FREE     | FREE       |
| IT Skills for Employment - Level 1                | Fri       | 12:30 - 14:30 | 13/09/19 | 13/07/20 | FREE         | FREE     | FREE       |
| Mentoring - Level 1 Fast Track                    | Sat       | 09:30 - 12:30 | 14/09/19 | 21/12/19 | £212         | £30      | FREE       |
| ECDL - Level 2                                    | Sat       | 09:30 - 12:00 | 14/09/19 | 03/07/20 | £445         | £30      | FREE       |
| Sewing Workshop - Beginners                       | Sat       | 10:00 - 12:30 | 28/09/19 | 14/12/19 | £126         | £63      | £63        |

\* = These courses are free if you have not previously achieved a grade A-C or 4-9 at GCSE.

Visit: [www.learnbaes.ac.uk](http://www.learnbaes.ac.uk)

Call: 0121 303 4318

**Information & Enquiries**

## Northfield Centre

45 Church Road, Northfield, B31 2LB

Course Enquiries: **0121 464 8272**

**English, Mathematics and ESOL courses are available here.** This centre runs courses that will help you improve your English or maths skills. Please contact the centre or call **0121 303 4318** to book an assessment.

| Course Title                                    | Day       | Times         | Start    | Finish   | Course Costs |          |            |
|-------------------------------------------------|-----------|---------------|----------|----------|--------------|----------|------------|
|                                                 |           |               |          |          | Full         | Discount | Concession |
| Maths GCSE                                      | Mon & Wed | 12:30 - 15:00 | 09/09/19 | 03/06/20 | FREE COURSE* |          |            |
| IT Skills for Employment - Level 2              | Tue       | 09:30 - 12:30 | 10/09/19 | 12/05/20 | £431         | £30      | FREE       |
| British Sign Language - Improvers Plus Module 1 | Tue       | 10:30 - 12:30 | 24/09/19 | 10/12/19 | £176         | £176     | £176       |
| Digital and Computer Skills - Beginners         | Tue       | 13:00 - 15:00 | 10/09/19 | 15/10/19 | FREE         | FREE     | FREE       |
| Digital and Computer Skills - Improvers         | Tue       | 12:45 - 15:15 | 22/10/19 | 28/01/20 | FREE         | FREE     | FREE       |
| ECDL - Level 2                                  | Tue       | 18:00 - 21:00 | 10/09/19 | 12/05/20 | £445         | £30      | FREE       |
| English GCSE                                    | Tue & Thu | 09:30 - 12:00 | 10/09/19 | 21/05/20 | FREE COURSE* |          |            |
| Computerised Accounts (Sage) - Level 1          | Wed       | 10:00 - 12:30 | 11/09/19 | 04/12/19 | £160         | £30      | FREE       |
| Bookkeeping - Level 1                           | Wed       | 12:45 - 15:00 | 11/09/19 | 18/12/19 | £160         | £30      | FREE       |
| Cake Decorating & Sugarcraft - Level 2          | Wed       | 18:00 - 21:00 | 11/09/19 | 10/06/20 | £503         | £30      | FREE       |
| Maths GCSE Fast Track                           | Wed       | 18:00 - 21:00 | 11/09/19 | 03/06/20 | FREE COURSE* |          |            |
| Computerised Accounts (Sage) - Level 1          | Wed       | 18:30 - 21:00 | 11/09/19 | 04/12/19 | £160         | £30      | FREE       |
| Art for the Community - Intermediate/Advanced   | Wed       | 18:30 - 21:00 | 25/09/19 | 11/12/19 | £126         | £63      | £63        |
| Spanish - Beginners                             | Wed       | 18:30 - 20:30 | 25/09/19 | 11/12/19 | £120         | £60      | £60        |
| IT Skills for Employment - Level 1              | Thu       | 09:30 - 13:00 | 12/09/19 | 05/12/19 | FREE         | FREE     | FREE       |
| Maths - GCSE 2 year programme                   | Thu       | 09:30 - 12:30 | 12/09/19 | 09/07/20 | FREE COURSE* |          |            |
| British Sign Language - Beginners               | Thu       | 10:30 - 12:30 | 26/09/19 | 12/12/19 | £176         | £176     | £176       |
| Art for the Community - Intermediate/Advanced   | Thu       | 13:30 - 16:00 | 26/09/19 | 12/12/19 | £126         | £63      | £63        |
| Web Design - Level 1                            | Thu       | 14:00 - 16:00 | 12/09/19 | 13/02/20 | £296         | £30      | FREE       |
| Understanding Mental Health                     | Thu       | 18:00 - 21:00 | 12/09/19 | 17/10/19 | £81          | £41      | £41        |
| Local History: Cadbury                          | Thu       | 18:30 - 20:30 | 26/09/19 | 24/10/19 | £80          | £80      | £80        |
| Spanish - Improvers - Module 1                  | Thu       | 18:30 - 20:30 | 26/09/19 | 12/12/19 | £120         | £60      | £60        |
| Creative Writing                                | Thu       | 18:30 - 20:30 | 03/10/19 | 12/12/19 | £160         | £160     | £160       |
| Digital and Computer Skills - Improvers         | Fri       | 09:30 - 12:00 | 13/09/19 | 06/12/19 | FREE         | FREE     | FREE       |
| Art for the Community - Intermediate/Advanced   | Fri       | 09:30 - 12:00 | 27/09/19 | 13/12/19 | £126         | £63      | £63        |
| Caring for the Environment at Home              | Fri       | 10:00 - 12:30 | 27/09/19 | 13/12/19 | £124         | £62      | £62        |
| French - Intermediate 2                         | Fri       | 11:00 - 13:00 | 27/09/19 | 13/12/19 | £176         | £176     | £176       |
| Art for the Community - Intermediate/Advanced   | Fri       | 13:00 - 15:30 | 27/09/19 | 13/12/19 | £126         | £63      | £63        |
| English GCSE Fast Track                         | Sat       | 09:30 - 12:30 | 14/09/19 | 06/06/20 | FREE COURSE* |          |            |
| Maths GCSE Fast Track                           | Sat       | 09:30 - 12:30 | 14/09/19 | 06/06/20 | FREE COURSE* |          |            |

\* = These courses are free if you have not previously achieved a grade A-C or 4-9 at GCSE.

## The Pump

286 Kitts Green Road, Kitts Green, B33 9SB

Course Enquiries: **0121 675 8393**

**Mathematics courses are available here.** This centre runs courses that will help you improve your maths skills. Please contact the centre or call **0121 303 4318** to book an assessment.

|            |           |               |          |          |              |  |  |
|------------|-----------|---------------|----------|----------|--------------|--|--|
| Maths GCSE | Tue & Thu | 09:30 - 12:00 | 10/09/19 | 04/06/20 | FREE COURSE* |  |  |
|------------|-----------|---------------|----------|----------|--------------|--|--|

\* = These courses are free if you have not previously achieved a grade A-C or 4-9 at GCSE.

## Quinborne Community Centre

Ridgacre Road, Quinton, B32 2TW

Course Enquiries: **0121 464 6198**

**Mathematics and ESOL courses are available here.** This centre runs courses that will help you improve your English or maths skills. Please contact the centre or call **0121 303 4318** to book an assessment.

| Course Title                                  | Day       | Times         | Start    | Finish   | Course Costs |          |            |
|-----------------------------------------------|-----------|---------------|----------|----------|--------------|----------|------------|
|                                               |           |               |          |          | Full         | Discount | Concession |
| Counselling Skills - Level 2                  | Mon       | 09:30 - 12:30 | 09/09/19 | 13/07/20 | £640         | £30      | FREE       |
| Supporting Teaching & Learning - Level 3      | Mon       | 09:30 - 15:00 | 09/09/19 | 20/07/20 | £1,800       | N/A      | N/A        |
| Counselling Studies - Level 3                 | Mon       | 13:00 - 16:00 | 09/09/19 | 13/07/20 | £950         | N/A      | N/A        |
| Working with Children - Entry 3 Fast Track    | Wed       | 09:30 - 15:00 | 11/09/19 | 18/12/19 | £351         | £30      | FREE       |
| Supporting Teaching & Learning - Level 2      | Wed       | 09:30 - 15:00 | 11/09/19 | 15/07/20 | £570         | £30      | FREE       |
| Maths GCSE                                    | Wed & Fri | 09:30 - 12:00 | 11/09/19 | 03/06/20 | FREE COURSE* |          |            |
| Art for the Community - Intermediate/Advanced | Thu       | 10:00 - 12:30 | 26/09/19 | 12/12/19 | £126         | £63      | £63        |
| Sewing Workshop - Beginners                   | Fri       | 09:45 - 12:15 | 27/09/19 | 13/12/19 | £126         | £63      | £63        |
| Sewing Workshop - Intermediate                | Fri       | 12:45 - 15:15 | 27/09/19 | 13/12/19 | £126         | £63      | £63        |

\* = These courses are free if you have not previously achieved a grade A-C or 4-9 at GCSE.

Visit: [www.learnbaes.ac.uk](http://www.learnbaes.ac.uk)

## Saltley Learning Centre

80 Anthony Road, Saltley, B8 3AA

Course Enquiries: **0121 303 9219**

**English, Mathematics and ESOL courses are available here.** This centre runs courses that will help you improve your English or maths skills. Please contact the centre or call **0121 303 4318** to book an assessment.

|                                              |           |               |          |          |              |      |      |
|----------------------------------------------|-----------|---------------|----------|----------|--------------|------|------|
| Digital and Computer Skills - Beginners      | Mon       | 09:30 - 12:00 | 09/09/19 | 07/10/19 | FREE         | FREE | FREE |
| Digital and Computer Skills - Improvers      | Mon       | 09:30 - 12:00 | 04/11/19 | 03/02/20 | FREE         | FREE | FREE |
| Digital and Computer Skills - Improvers      | Mon       | 12:30 - 15:00 | 09/09/19 | 02/12/19 | FREE         | FREE | FREE |
| English GCSE                                 | Mon & Wed | 09:30 - 12:00 | 09/09/19 | 20/05/20 | FREE COURSE* |      |      |
| Maths GCSE                                   | Mon & Wed | 09:30 - 12:00 | 09/09/19 | 03/06/20 | FREE COURSE* |      |      |
| Maths GCSE                                   | Tue & Thu | 09:30 - 12:00 | 10/09/19 | 04/06/20 | FREE COURSE* |      |      |
| Early Years Educator - Level 3               | Tue       | 09:30 - 15:00 | 10/09/19 | 14/07/20 | £2,882       | N/A  | N/A  |
| Sewing Skills - Level 2 Certificate          | Tue       | 09:30 - 12:00 | 10/09/19 | 09/06/20 | £503         | £30  | FREE |
| Sewing Skills - Level 1 Award                | Tue       | 12:30 - 15:00 | 10/09/19 | 19/05/20 | £400         | £30  | FREE |
| Working with Children - Entry 3 Fast Track   | Wed       | 09:30 - 15:00 | 11/09/19 | 18/12/19 | £351         | £30  | FREE |
| Customer Service - Level 2                   | Wed       | 09:30 - 14:00 | 11/09/19 | 10/07/20 | £507         | £30  | FREE |
| Cake Decorating & Sugarcraft - Entry 3       | Thu       | 09:30 - 12:30 | 12/09/19 | 07/11/19 | £111         | £30  | FREE |
| Mentoring - Level 1 Fast Track               | Thu       | 09:00 - 12:00 | 12/09/19 | 19/12/19 | £212         | £30  | FREE |
| Games and Animations Programming - Level 2   | Thu       | 09:30 - 12:30 | 12/09/19 | 11/06/20 | £472         | £30  | FREE |
| Cake Decorating & Sugarcraft - Level 1       | Thu       | 09:30 - 12:30 | 14/11/19 | 16/07/20 | £400         | £30  | FREE |
| Life Coaching Studies - Level 3              | Thu       | 12:30 - 15:30 | 12/09/19 | 16/07/20 | £950         | N/A  | N/A  |
| How to Build A Computer                      | Thu       | 13:00 - 15:00 | 12/09/19 | 21/11/19 | £90          | £45  | £45  |
| IT Skills for Employment - Level 1 Fast Trak | Fri       | 09:30 - 13:30 | 13/09/19 | 06/12/19 | FREE         | FREE | FREE |

\* = These courses are free if you have not previously achieved a grade A-C or 4-9 at GCSE.

Call: 0121 303 4318

**Information & Enquiries**

## Selly Oak Centre

33b Hubert Road, Selly Oak, B29 6DX

Course Enquiries: **0121 675 5933**

**English, Mathematics and ESOL courses are available here.** This centre runs courses that will help you improve your English or maths skills. Please contact the centre or call **0121 303 4318** to book an assessment.

| Course Title                            | Day       | Times         | Start    | Finish   | Course Costs |          |            |
|-----------------------------------------|-----------|---------------|----------|----------|--------------|----------|------------|
|                                         |           |               |          |          | Full         | Discount | Concession |
| Computerised Accounts (Sage) - Level 1  | Mon       | 09:30 - 12:00 | 09/09/19 | 02/12/19 | £160         | £30      | FREE       |
| Bookkeeping - Level 1                   | Mon       | 12:30 - 14:30 | 09/09/19 | 13/01/20 | £183         | £30      | FREE       |
| Computerised Accounts (Sage) - Level 1  | Mon       | 18:00 - 20:30 | 09/09/19 | 02/12/19 | £160         | £30      | FREE       |
| Maths GCSE Fast Track                   | Mon       | 18:00 - 21:00 | 09/09/19 | 01/06/20 | FREE COURSE* |          |            |
| Maths GCSE                              | Mon & Wed | 09:30 - 12:00 | 09/09/19 | 03/06/20 | FREE COURSE* |          |            |
| Functional Skills IT - Entry 3          | Tue       | 09:30 - 12:00 | 10/09/19 | 28/01/20 | FREE         | FREE     | FREE       |
| IT Skills for Employment - Level 2      | Tue       | 12:30 - 15:00 | 10/09/19 | 30/06/20 | £431         | £30      | FREE       |
| Customer Service - Entry 3              | Wed       | 09:30 - 12:00 | 11/09/19 | 02/12/20 | £167         | £30      | FREE       |
| Learning Support (Mentoring) - Level 2  | Wed       | 10:00 - 13:00 | 11/09/19 | 26/02/20 | £342         | £30      | FREE       |
| Digital and Computer Skills - Beginners | Wed       | 12:30 - 15:00 | 11/09/19 | 16/10/19 | FREE         | FREE     | FREE       |
| Digital and Computer Skills - Improvers | Wed       | 12:30 - 15:00 | 06/11/19 | 05/02/20 | FREE         | FREE     | FREE       |
| English GCSE Fast Track                 | Wed       | 18:00 - 21:00 | 11/09/19 | 20/05/20 | FREE COURSE* |          |            |
| Graphic Design - Level 1                | Wed       | 18:00 - 20:30 | 11/09/19 | 18/03/20 | FREE         | FREE     | FREE       |
| IT Skills for Employment - Level 2      | Fri       | 09:30 - 12:00 | 13/09/19 | 03/07/20 | £431         | £30      | FREE       |

\* = These courses are free if you have not previously achieved a grade A-C or 4-9 at GCSE.

**Enrolment starts on Monday 8 July 2019 - Call 0121 303 4318 to book your appointment to come in and see us. More information on page 2**

## Shard End Learning Centre

Heathway Shopping Centre, Shard End, B34 6QU

Course Enquiries: **0121 675 3485**

**English, Mathematics and ESOL courses are available here.** This centre runs courses that will help you improve your English or maths skills. Please contact the centre or call **0121 303 4318** to book an assessment.

|                                          |           |               |          |          |              |      |      |
|------------------------------------------|-----------|---------------|----------|----------|--------------|------|------|
| Business Administration - Level 2        | Mon       | 09:30 - 14:00 | 09/09/19 | 08/06/20 | £633         | £30  | FREE |
| Supporting Teaching & Learning - Level 2 | Tue       | 09:30 - 15:00 | 10/09/19 | 14/07/20 | £570         | £30  | FREE |
| English GCSE                             | Tue & Thu | 12:30 - 15:00 | 10/09/19 | 21/05/20 | FREE COURSE* |      |      |
| Maths GCSE                               | Tue & Thu | 12:30 - 15:00 | 10/09/19 | 04/06/20 | FREE COURSE* |      |      |
| Mentoring - Level 1                      | Wed       | 09:30 - 12:30 | 11/09/19 | 18/12/19 | £212         | £30  | FREE |
| ECDL - Level 2 Fast Track                | Wed       | 09:30 - 14:00 | 11/09/19 | 05/03/20 | £436         | £30  | FREE |
| Supporting Teaching & Learning - Level 3 | Thu       | 09:30 - 15:00 | 12/09/19 | 16/07/20 | £1,800       | N/A  | N/A  |
| Understanding Mental Health              | Fri       | 09:30 - 12:30 | 13/09/19 | 18/10/19 | £81          | £41  | £41  |
| Digital and Computer Skills - Beginners  | Fri       | 09:30 - 12:00 | 13/09/19 | 11/10/19 | FREE         | FREE | FREE |
| Digital and Computer Skills - Improvers  | Fri       | 12:30 - 15:00 | 13/09/19 | 06/12/19 | FREE         | FREE | FREE |
| Working in Mental Health - Level 2       | Fri       | 09:30 - 12:30 | 25/10/19 | 24/07/20 | £460         | £30  | FREE |
| Digital and Computer Skills - Improvers  | Fri       | 09:30 - 12:00 | 08/11/19 | 14/02/20 | FREE         | FREE | FREE |

\* = These courses are free if you have not previously achieved a grade A-C or 4-9 at GCSE.

## Sparkhill Centre

477 Stratford Road, Sparkhill, B11 4LE

Course Enquiries: **0121 464 1893**

**English, Mathematics and ESOL courses are available here.** This centre runs courses that will help you improve your English or maths skills. Please contact the centre or call **0121 303 4318** to book an assessment.

| Course Title                                   | Day       | Times         | Start    | Finish   | Course Costs |          |            |
|------------------------------------------------|-----------|---------------|----------|----------|--------------|----------|------------|
|                                                |           |               |          |          | Full         | Discount | Concession |
| IT Skills for Employment - Level 2             | Mon       | 09:30 - 12:30 | 09/09/19 | 18/05/20 | £431         | £30      | FREE       |
| IT Skills for Employment - Level 1             | Mon       | 13:00 - 15:00 | 09/09/19 | 06/07/20 | FREE         | FREE     | FREE       |
| English GCSE 2 year programme                  | Mon       | 12:15 - 15:15 | 09/09/19 | 15/06/20 | FREE COURSE  |          |            |
| Biology GCSE                                   | Mon & Wed | 09:30 - 12:00 | 09/09/19 | 20/05/20 | £724         | £30      | FREE       |
| Maths GCSE                                     | Mon & Wed | 09:30 - 12:00 | 09/09/19 | 03/06/20 | FREE COURSE* |          |            |
| Early Years Education and Care - Level 2       | Tue       | 09:30 - 15:00 | 10/09/19 | 14/07/20 | £888         | £30      | FREE       |
| Early Years Educator - Level 3                 | Tue       | 09:30 - 15:00 | 10/09/19 | 14/07/20 | £2,882       | N/A      | N/A        |
| Preparing to Work in Schools - Level 1 Pathway | Tue       | 09:30 - 15:00 | 10/09/19 | 14/07/20 | £519         | £30      | FREE       |
| Maths - GCSE 2 year programme                  | Tue       | 12:30 - 15:00 | 10/09/19 | 19/05/20 | FREE COURSE* |          |            |
| Maths GCSE Fast Track                          | Tue       | 18:00 - 21:00 | 10/09/19 | 02/06/20 | FREE COURSE* |          |            |
| Maths GCSE                                     | Tue & Thu | 09:30 - 12:00 | 10/09/19 | 04/06/20 | FREE COURSE* |          |            |
| English GCSE                                   | Tue & Thu | 12:30 - 15:00 | 10/09/19 | 21/05/20 | FREE COURSE* |          |            |
| Biology GCSE                                   | Tue & Thu | 12:30 - 15:00 | 10/09/19 | 21/05/20 | £724         | £30      | FREE       |
| Biology GCSE                                   | Tue & Thu | 18:00 - 20:30 | 10/09/19 | 21/05/20 | £724         | £30      | FREE       |
| Digital and Computer Skills - Beginners        | Wed       | 09:30 - 12:00 | 11/09/19 | 09/10/19 | FREE         | FREE     | FREE       |
| Digital and Computer Skills - Improvers        | Wed       | 09:30 - 12:00 | 06/11/19 | 05/02/20 | FREE         | FREE     | FREE       |
| Digital and Computer Skills - Improvers        | Wed       | 12:30 - 15:00 | 11/09/19 | 04/12/19 | FREE         | FREE     | FREE       |
| Sewing with Organic and Sustainable Fabrics    | Wed       | 18:30 - 21:00 | 25/09/19 | 11/12/19 | £126         | £63      | £63        |
| Supporting Teaching & Learning - Level 2       | Thu       | 09:30 - 15:00 | 12/09/19 | 16/07/20 | £570         | £30      | FREE       |
| Supporting Teaching & Learning - Level 3       | Thu       | 09:30 - 15:00 | 12/09/19 | 16/07/20 | £1,800       | N/A      | N/A        |
| Graphic Design - Level 2                       | Thu       | 09:30 - 12:30 | 12/09/19 | 11/06/20 | £472         | £30      | FREE       |
| Asian Clothes Making - Beginners               | Thu       | 10:00 - 12:30 | 26/09/19 | 19/12/19 | £126         | £63      | £63        |
| Business Administration - Entry 3              | Thu       | 13:00 - 15:00 | 12/09/19 | 09/01/20 | £158         | £30      | FREE       |
| Maths GCSE Fast Track                          | Thu       | 18:00 - 21:00 | 12/09/19 | 04/06/20 | FREE COURSE* |          |            |
| Working with Children - Entry 3 Fast Track     | Fri       | 09:30 - 15:00 | 13/09/19 | 20/12/19 | £351         | £30      | FREE       |
| Biology GCSE                                   | Sat       | 09:30 - 12:30 | 14/09/19 | 23/05/20 | £724         | £30      | FREE       |
| Sewing Workshop - Beginners                    | Sat       | 10:00 - 12:30 | 28/09/19 | 14/12/19 | £126         | £63      | £63        |

\* = These courses are free if you have not previously achieved a grade A-C or 4-9 at GCSE.

## What next? How to join a course...

Before joining one of our courses we ask you to come in to see us so we can check that the course you are interested in is the right one for you, meets your long-term learning goals and is at the correct level.

- Step 1** Contact your local centre or call the Information Line on 0121 303 4318 to book an appointment (see back cover for details)
- Step 2** Bring your highest level English & maths certificates to the appointment
- Step 3** Attend the appointment to:
  - meet a member of staff to discuss the course
  - take an assessment to check that the course is the right one for you
  - book an appointment for specific careers guidance if you wish
  - complete your enrolment
- Step 4** You are good to go and ready for your first lesson.

**CALL  
FROM  
8 JULY**

## Stone Hall Centre

1083 Warwick Road, Acocks Green, B27 6QT

Course Enquiries: **0121 464 9150**

**English, Mathematics and ESOL courses are available here.** This centre runs courses that will help you improve your English or maths skills. Please contact the centre or call **0121 303 4318** to book an assessment.

| Course Title                                  | Day       | Times         | Start    | Finish   | Course Costs |          |            |
|-----------------------------------------------|-----------|---------------|----------|----------|--------------|----------|------------|
|                                               |           |               |          |          | Full         | Discount | Concession |
| Digital and Computer Skills - Beginners       | Mon       | 09:30 - 12:00 | 09/09/19 | 07/10/19 | FREE         | FREE     | FREE       |
| Digital and Computer Skills - Improvers       | Mon       | 09:30 - 12:00 | 04/11/19 | 03/02/20 | FREE         | FREE     | FREE       |
| Maths GCSE                                    | Mon & Wed | 09:30 - 12:00 | 09/09/19 | 03/06/20 | FREE COURSE* |          |            |
| Functional Skills IT - Entry 3                | Mon       | 12:30 - 15:00 | 09/09/19 | 27/02/20 | £215         | £30      | FREE       |
| Sewing Workshop - Intermediate & Advanced     | Tue       | 12:00 - 14:30 | 24/09/19 | 10/12/19 | £126         | £63      | £63        |
| Maths GCSE Fast Track                         | Tue       | 18:00 - 21:00 | 10/09/19 | 02/06/20 | FREE COURSE* |          |            |
| ECDL - Level 1 Fast Track                     | Wed       | 09:30 - 13:30 | 11/09/19 | 04/12/19 | FREE         | FREE     | FREE       |
| Art for the Community - Beginners             | Wed       | 13:00 - 15:30 | 25/09/19 | 11/12/19 | £126         | £63      | £63        |
| Sewing Workshop - Beginners                   | Wed       | 15:30 - 18:00 | 25/09/19 | 11/12/20 | £126         | £63      | £63        |
| Sewing Workshop - Beginners                   | Wed       | 18:30 - 21:00 | 25/09/19 | 11/12/20 | £126         | £63      | £63        |
| English GCSE                                  | Wed & Fri | 09:30 - 12:00 | 11/09/19 | 22/05/20 | FREE COURSE* |          |            |
| Computerised Accounts (Sage) - Level 1        | Thu       | 09:30 - 11:30 | 12/09/19 | 09/01/20 | £160         | £30      | FREE       |
| Sewing Workshop - Intermediate                | Thu       | 09:30 - 12:00 | 26/09/19 | 19/12/19 | £126         | £63      | £63        |
| Business Administration - Level 2             | Fri       | 10:00 - 14:30 | 13/09/19 | 19/06/20 | £633         | £30      | FREE       |
| Learn to Play the Acoustic Guitar - Beginners | Fri       | 10:00 - 12:00 | 27/09/19 | 13/12/19 | £126         | £63      | £63        |
| Acoustic Guitar - Intermediate                | Fri       | 12:30 - 15:00 | 27/09/19 | 13/12/19 | £126         | £63      | £63        |

\* = These courses are free if you have not previously achieved a grade A-C or 4-9 at GCSE.

## Dolphin Centre

Crafts for Charity

Wed 10:00 - 12:30 25/09/19 11/12/19 £124 £62 £62

Course Enquiries: **0121 464 9150**

## Trittiford Centre

109 Trittiford Road, Billesley, B13 0ET

Course Enquiries: **0121 464 7401**

**English, Mathematics and ESOL courses are available here.** This centre runs courses that will help you improve your English or maths skills. Please contact the centre or call **0121 303 4318** to book an assessment.

|                                                         |           |               |          |          |              |      |      |
|---------------------------------------------------------|-----------|---------------|----------|----------|--------------|------|------|
| Digital and Computer Skills - Improvers                 | Mon       | 09:30 - 11:30 | 09/09/19 | 06/01/20 | FREE         | FREE | FREE |
| Sewing Workshop - Beginners                             | Mon       | 10:00 - 12:30 | 23/09/19 | 09/12/19 | £126         | £63  | £63  |
| Learning Support (Mentoring) - Level 2                  | Mon       | 10:00 - 13:00 | 04/11/19 | 18/05/20 | £342         | £30  | FREE |
| IT Skills for Employment - Level 2                      | Mon       | 12:00 - 15:00 | 09/09/19 | 18/05/20 | £431         | £30  | FREE |
| Floristry - Introduction to Floristry Skills            | Mon       | 12:30 - 15:00 | 24/09/19 | 10/12/19 | £126         | £63  | £63  |
| Maths GCSE Fast Track                                   | Mon       | 18:00 - 21:00 | 09/09/19 | 01/06/20 | FREE COURSE* |      |      |
| Digital Photography - Beginners                         | Mon       | 18:30 - 21:00 | 23/09/19 | 09/12/19 | £126         | £63  | £63  |
| Maths GCSE                                              | Tue & Thu | 09:30 - 12:00 | 10/09/19 | 04/06/20 | FREE COURSE* |      |      |
| Digital and Computer Skills - Beginners                 | Tue       | 10:00 - 12:00 | 05/11/19 | 10/12/19 | FREE         | FREE | FREE |
| Digital and Computer Skills - Improvers                 | Tue       | 12:30 - 15:00 | 10/09/19 | 03/12/19 | FREE         | FREE | FREE |
| IT Skills for Employment - Level 1                      | Wed       | 09:30 - 11:30 | 11/09/19 | 13/05/20 | FREE         | FREE | FREE |
| Upholstery - Beginners                                  | Wed       | 10:00 - 12:30 | 26/09/19 | 11/12/19 | £126         | £63  | £63  |
| Digital Photography & Photoshop - Intermediate/Advanced | Thu       | 18:30 - 21:00 | 26/09/19 | 12/12/19 | £126         | £63  | £63  |
| Digital and Computer Skills - Beginners                 | Fri       | 10:00 - 12:00 | 13/09/19 | 18/10/19 | FREE         | FREE | FREE |
| History - Women's History                               | Fri       | 10:00 - 12:00 | 27/09/19 | 25/10/19 | £80          | £80  | £80  |
| Digital and Computer Skills - Improvers                 | Fri       | 10:00 - 12:30 | 25/10/19 | 07/02/20 | FREE         | FREE | FREE |
| History - The Stuarts: The beginning of a new era       | Fri       | 13:00 - 14:30 | 27/09/19 | 06/12/19 | £120         | £120 | £120 |
| English GCSE 2 year programme                           | Fri       | 09:15 - 12:15 | 13/09/19 | 03/07/20 | FREE COURSE* |      |      |

\* = These courses are free if you have not previously achieved a grade A-C or 4-9 at GCSE.

# Our Venues

## Aston Learning Centre

99 Whitehead Road, Aston, B6 6EJ  
Tel: 0121 675 5921

## Brasshouse Languages

Library of Birmingham - 1st floor, Centenary Square,  
Birmingham, B1 2ND  
Tel: 0121 303 0114

## Erdington Adult Education Centre

101 Sutton New Road, Erdington, B23 6RE  
Tel: 0121 464 6190

## Northfield Centre

45 Church Road, Northfield, B31 2LB  
Tel: 0121 464 8272

## The Pump Centre

286 Kitts Green Road, Kitts Green, B33 9SB  
Tel: 0121 675 8393

## Quinborne Centre

Ridgacre Road, Quinton, B32 2TW  
Tel: 0121 464 6198

## Saltley Learning Centre

80 Anthony Road, Saltley, B8 3AA  
Tel: 0121 303 9219

## Selly Oak Centre

33b Hubert Road, Selly Oak, B29 6DX  
Tel: 0121 675 5933

## Shard End Learning Centre

Heathway Shopping Centre, Shard End, B34 6QU  
Tel: 0121 675 3485

## Sparkhill Centre

477 Stratford Road, Sparkhill, B11 4LE  
Tel: 0121 464 1893

## Stone Hall Centre

1083 Warwick Road, Acocks Green, B27 6QT  
Tel: 0121 464 9150

## Trittiford Centre

109 Trittiford Road, Billesley, B13 0ET  
Tel: 0121 464 7401

# Our Purpose

BAES provides community based learning and skills development to enable people to progress in life, in work and as active citizens.

# Our Ambition

To provide learning and support services for learners, employers and the community that are good every day, everywhere we work.



# Birmingham Adult Education Service



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