

Request for Materials (DSF) inc Level 3 Bursary

If you would like help in completing this form please ask a member of BAES staff.
Please complete the form using **black ink** and **CAPITAL LETTERS**.

AQUA learner no. (Staff Use Only)

SECTION 1: YOUR PERSONAL DETAILS

Title (Mr / Mrs / Ms etc)	Date of birth
First name(s)	Family name

SECTION 2: YOUR COURSE DETAILS

Course number	Venue
Course title	
Course start date	Expected end date

SECTION 3: DETAILS OF INCOME BASED BENEFITS (IBB)

Please ✓ the relevant boxes below and produce evidence of benefits.		
<input type="checkbox"/> Universal Credit	<input type="checkbox"/> JSA & Job Centre Plus (JCP) Referral as part of benefit conditionality or work programme	<input type="checkbox"/> Employment Support Allowance Work Related Activity Group (ESA WRAG)
<input type="checkbox"/> Job Seekers Allowance (JSA)		
<input type="checkbox"/> JSA Named Joint Claimant	<input type="checkbox"/> Income Support	<input type="checkbox"/> Pension Credit
<input type="checkbox"/> Housing Benefit	<input type="checkbox"/> Working Tax Credit (WTC) with a household income of less than £17,560	
<input type="checkbox"/> Asylum Support	<input type="checkbox"/> Unwaged dependent of those listed above	

SECTION 4: REQUEST FOR MATERIALS TO SUPPORT MY LEARNING

Please use this space to explain why you cannot afford to pay for your own course materials	
Request 1 (Item description)	Request 2 (Item description)

LEARNER CONFIRMATION

I confirm the details on this financial support form are correct and I will inform my tutor or a member of BAES staff if any details change. I understand that I must advise agencies of any discretionary learner support I receive.	
Signature	Date

TUTOR CONFIRMATION

I confirm that this is a suitable book for this programme of study.	
Signature	Date
Staff use: (Initial & date) Form checked centre	Eligibility checked on AQUA

Birmingham Adult Education Service

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